

The Old Counting House 82e High Street, Wallingford, Oxon, OX10 OBS

25 January 2019

The Licensing Authority
West Berkshire District Council
Council Offices
Market Street,
Newbury
RG14 5LD

Tel : 0844 556 1191 Fax: 0844 272 5591 Web: www.licensinglawyers.co.uk E-mail: enquiries@licensinglawyers.co.uk

Dear Sirs

Re: 26 Reading Road, Pangbourne

Further to our previous correspondence, we are pleased to report that negotiations have concluded with a new operator in respect of the above premises, for whom we also act.

We have been instructed by our client to submit an application for a Premises Licence in respect of the above premises and enclose herewith the application form and plan. Arrangements are being made to display a site notice and to publish the same in a local newspaper.

You will be aware that there is already a licence in force for the premises and relying on the decision in *R* (Extreme Oyster And Star Oyster Ltd) v. Guildford Borough Council [2013] EWHC 2174 (Admin), [2014] LLR 126, QBD our client is of course at liberty to apply for a new licence.

We hope that there will be no representations on this application but if a Responsible Authority or Interested Party does have any concerns, then we would recommend that they discuss them with us first so that we can attempt to come to an agreement on the proposals.

This matter is being dealt with by Mrs Veronika Millington.

Yours faithfully,

Licensing Lawyers

Direct Line: 0844 556 1193

Email : vm@licensinglawyers.co.uk

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records. I/We Berkshire Restaurant Ltd (Insert name(s) of applicant) apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003 Part 1 – Premises details Postal address of premises or, if none, ordnance survey map reference or description 26 Reading Road Pangbourne **RG8 7LY** Post town Reading Postcode Telephone number at premises (if any) £13,500 Non-domestic rateable value of premises Part 2 - Applicant details Please state whether you are applying for a premises licence as Please tick as appropriate an individual or individuals * a) П please complete section (A) a person other than an individual * b) \boxtimes i as a limited company/limited liability partnership please complete section (B) ii as a partnership (other than limited liability) П please complete section (B) as an unincorporated association or please complete section (B) iii П other (for example a statutory corporation) please complete section (B) iv П c) a recognised club please complete section (B)

d)

e)

a charity

the proprietor of an educational establishment

please complete section (B)

please complete section (B)

f)	a health service b	oody			please comple	ete section (B)	
g)		registered under Part 2 c 000 (c14) in respect of a s			please comple	ete section (B)	
ga)	the Health and So	registered under Chapter ocial Care Act 2008 (wi n independent hospital i	ithin the meaning		please comple	ete section (B)	
h)	the chief officer of and Wales	of police of a police for	ce in England		please comple	ete section (B)	
* If yo	ou are applying as a	a person described in (a) or (b) please conf	irm (by	y ticking yes to	one box below):	
licensa	able activities; or	osing to carry on a busing	ness which involve	s the us	se of the premis	ses for	\boxtimes
I am m	I am making the application pursuant to a statutory function or a function discharged by virtue of Her Majesty's prerogative						
(A) IN	IDIVIDUAL APP	PLICANTS (fill in as ap	oplicable)				
Mr	☐ Mrs ☐	Miss	Ms		r Title (for aple, Rev)		
Surna	me		First nar	nes			
Date o	of birth	I am 18 y	ears old or over		Pleas	se tick yes	
Nation	nality						
	nt residential addre ent from premises s	ess if					
Post to	own	•			Postcode		
Daytir	ne contact teleph	one number					
E-mai	l address						

${\bf SECOND\ INDIVIDUAL\ APPLICANT\ (if\ applicable)}$

Mr Mrs [Miss	Ms	example, Rev)	
Surname		First nan	nes	
Date of birth	Lam 18 v	years old or over	☐ Pleas	se tick yes
Nationality Nationality	1 4111 10 9	years ora or over		se tiek yes
Current postal address different from premises address				
Post town			Postcode	
Daytime contact telep	hone number			
E-mail address (optional)				
registered number. In	ANTS and registered address of the case of a partnershand address of each par	hip or other joint v		
Name Berkshire Restaurant	Ltd			
Address 8 Shinfield Rise, Ro	eading, RG2 8EA			
Registered number (wh 11734653	ere applicable)			
Description of applican	at (for example, partnersh	nip, company, uninc	orporated association	etc.)
Private Limited Compa	nny			
Telephone number (if a	any)			
E-mail address (optional	al)			

Other Title (for

Part 3 Operating Schedule DD When do you want the premises licence to start? As soon as possible If you wish the licence to be valid only for a limited period, when do you want MMit to end? Please give a general description of the premises (please read guidance note 1) Restaurant and takeaway If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend. What licensable activities do you intend to carry on from the premises? (please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003) Please tick all that Provision of regulated entertainment (please read guidance note 2) apply a) plays (if ticking yes, fill in box A) b) films (if ticking yes, fill in box B) indoor sporting events (if ticking yes, fill in box C) c) boxing or wrestling entertainment (if ticking yes, fill in box D) d) \boxtimes e) live music (if ticking yes, fill in box E) recorded music (if ticking yes, fill in box F) \boxtimes f) \boxtimes performances of dance (if ticking yes, fill in box G) g) anything of a similar description to that falling within (e), (f) or (g) h) (if ticking yes, fill in box H) **Provision of late night refreshment** (if ticking yes, fill in box I) \boxtimes X Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

	Plays Standard days and timings (please read guidance note		Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
7)	G			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance no	te 4)	
Tue			- -		
Wed			State any seasonal variations for performing plays (ple 5)	ase read guidanc	e note
Thur			- -		
Fri			Non standard timings. Where you intend to use the preformance of plays at different times to those listed in left, please list (please read guidance note 6)		the
Sat			- -		
Sun					

Films Standard days and timings (please read guidance note			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
7)	roud gardar			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance no	te 4)	
Tue			-		
Wed			State any seasonal variations for the exhibition of films note 5)	(please read guid	dance
Thur			-		
Fri			Non standard timings. Where you intend to use the prexhibition of films at different times to those listed in the please list (please read guidance note 6)		e left,
Sat			- -		
Sun			-		

Indoor sporting events Standard days and timings (please read guidance note 7)		timings	Please give further details (please read guidance note 4)
Day	Start	Finish]
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			-
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			-

Boxing or wrestling entertainments Standard days and timings			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	read guida			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance no	te 4)	
Tue			- -		
Wed			State any seasonal variations for boxing or wrestling erread guidance note 5)	ntertainment (pl	ease
Thur			- -		
Fri			Non standard timings. Where you intend to use the pr- wrestling entertainment at different times to those liste the left, please list (please read guidance note 6)		
Sat			- -		
Sun			-		

Live music Standard days and timings (please read guidance note			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	\boxtimes
7)	S			Outdoors	
Day	Start	Finish		Both	
Mon	11:00	00:00	Please give further details here (please read guidance no	te 4)	
Tue	11:00	00:00	_		
Wed	11:00	00:00	State any seasonal variations for the performance of liver guidance note 5)	ve music (please	read
Thur	11:00	00:00			
Fri	11:00	00:00	Non standard timings. Where you intend to use the pr	emises for the	
			performance of live music at different times to those list the left, please list (please read guidance note 6)	sted in the colun	nn on
Sat	11:00	00:00	- -		
Sun	11:00	00:00			

Standa	Recorded music Standard days and timings (please read guidance note		Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	\boxtimes	
7)	G			Outdoors		
Day	Start	Finish		Both		
Mon	00:00	01:00	Please give further details here (please read guidance no	te 4)	•	
	11:00	00:00				
Tue	00:00	01:00				
	11:00	00:00				
Wed	00:00	01:00	State any seasonal variations for the playing of records	orded music (please r		
	11:00	00:00	guidance note 5)			
Thur	00:00	01:00				
	11:00	00:00				
Fri	00:00	01:00	Non standard timings. Where you intend to use the pr			
	11:00	00:00	playing of recorded music at different times to those list the left, please list (please read guidance note 6)	stea in the colum	<u>111 O11</u>	
Sat	00:00	01:00				
	11:00	00:00				
Sun	00:00	01:00				
	11:00	00:00				

Standar	Performances of dance Standard days and timings (please read guidance note		Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	\boxtimes
7)	G			Outdoors	
Day	Start	Finish		Both	
Mon	11:00	23:00	Please give further details here (please read guidance no	te 4)	
Tue	11:00	23:00			
Wed	11:00	23:00	State any seasonal variations for the performance of daguidance note 5)	ance (please read	[
Thur	11:00	23:00	_		
Fri	11:00	23:00	Non standard timings. Where you intend to use the pr performance of dance at different times to those listed		n the
			left, please list (please read guidance note 6)		
Sat	11:00	23:00	_		
Sun	11:00	23:00	-		

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you	will be providing	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance	Indoors	
Mon			note 3)	Outdoors	
				Both	
Tue			Please give further details here (please read guidance no	te 4)	
Wed					
Thur			State any seasonal variations for entertainment of a single that falling within (e), (f) or (g) (please read guidance no		to
Fri					
Sat	·		Non standard timings. Where you intend to use the prentertainment of a similar description to that falling will different times to those listed in the column on the left, read guidance note 6)	ithin (e), (f) or (g	
Sun					

Standar	Late night refreshment Standard days and timings (please read guidance note		Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
7)	roun gurum		Toda gardinos nos e y	Outdoors	
Day	Start	Finish		Both	\boxtimes
Mon	00:00	00:30	Please give further details here (please read guidance no	te 4)	
	23:00	00:00			
Tue	00:00	00:30			
	23:00	00:00			
Wed	00:00	00:30	State any seasonal variations for the provision of late n	ight refreshmen	t
	23:00	00:00	(please read guidance note 5)		
Thur	00:00	00:30			
	23:00	00:00			
Fri	00:00	00:30	Non standard timings. Where you intend to use the pr provision of late night refreshment at different times, t		4ha
	23:00	00:00	column on the left, please list (please read guidance note		tne
Sat	00:00	00:30			
	23:00	00:00			
Sun	00:00	00:30			
	23:00	00:00			

	of alcohol		Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
	(please read guidance note			Off the premises	
Day	Start	Finish		Both	\boxtimes
Mon	00:00	00:30	State any seasonal variations for the supply of alcohol	please read guida	ance
	11:00	00:00	note 5)		
Tue	00:00	00:30			
	11:00	00:00			
Wed	00:00	00:30			
	11:00	00:00			
Thur	00:00	00:30	Non standard timings. Where you intend to use the pr		
	11:00	00:00	of alcohol at different times to those listed in the colum list (please read guidance note 6)	n on the left, ple	<u>ease</u>
Fri	00:00	00:30			
	11:00	00:00			
Sat	00:00	00:30			
	11:00	00:00			
Sun	00:00	00:30			
	11:00	00:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name James Philip Southern		
Date of birth 21	1/03/1985	
Address 16 Adwell Driv Earley Berks	В	
Postcode	RG6 4JY	
Personal licence number (if known) PL1553		
Issuing licensing authority (if known) Wokingham Borough Council		

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).
None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)		timings	State any seasonal variations (please read guidance note 5) New Year's Eve: from end of permitted hours on New Year's Eve to start of permitted hours on following day (or if there are no permitted hours on the following day then midnight on 31 st December).
Day	Start	Finish	
Mon	00:00	01:00	
	11:00	00:00	
Tue	00:00	01:00	
	11:00	00:00	
Wed	00:00	01:00	
	11:00	00:00	Non standard timings. Where you intend the premises to be open to the
Thur	00:00	01:00	public at different times from those listed in the column on the left, please read guidance note 6)
	11:00	00:00	
Fri	00:00	01:00	
	11:00	00:00	
Sat	00:00	01:00	
	11:00	00:00	
Sun	00:00	01:00	
	11:00	00:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The primary use of the premises shall be as a restaurant/takeaway venue and not as a public house or predominantly as a drinking establishment.

All staff will be provided with training in relation to the licensing objectives that are commensurate with their duties. This will include the individual's responsibilities, age verification and licensing offences, as appropriate. Details of the training will be recorded in a personnel file or log book and will be refreshed at regular intervals.

A log book shall be maintained at the premises to record any incidents that are pertinent to the licensing objectives, including refusals of sale of alcohol, disturbance, crime or disorder. This log book or a copy shall be kept available for inspection at the premises for a period of no less than 6 months from the date of last entry.

b) The prevention of crime and disorder

A CCTV system shall be installed to any standard agreed in writing with Thames Valley Police. The agreed system will be maintained and operated at all times the premises are open to the public. The system shall cover all areas to which the public have access (excluding toilets) including entrances and exits. Images shall be kept for a minimum of 31 days from the date of recording

The images shall be produced to an authorised Police employee in a readily playable format immediately upon request when the premises are open and at all other times as soon as reasonably practical. There will be sufficient staff training to facilitate the above.

c) Public safety

All safety matters at the premises are adequately covered by statutory provisions such as The Health and Safety at Work (etc.) Act 1974 and The Regulatory Reform (Fire Safety) Order 2005.

d) The prevention of public nuisance

The licensee shall ensure that no noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a public to local residents.

Any loudspeakers used must be mounted on anti-vibration bases.

When live music is performed after 21:00, regular checks will be made outside of the premises on at least an hourly basis to try and ensure and sound does not give rise to a public nuisance.

All external doors and windows must be kept closed, other than for access and egress.

The licensee or other nominated representative shall monitor noise levels outside nearby dwellings. If, as a result of this monitoring, it is considered that the noise levels are likely to give rise to, or do give rise to, a public nuisance, immediate action shall be taken to cause the volume of the entertainment to be reduced to suitable levels. A record of these checks and of any action taken as a result shall be maintained in a log book kept specifically for the purpose. The log book shall be made available for inspection by an authorised officer of the licensing authority on request.

Refuse, such as bottles, shall not be placed into receptacles outside the premises between 23:00 hours and 07:00 hours in order to minimise the disturbance to nearby properties.

e) The protection of children from harm

A challenge 25 scheme will be adopted in compliance with the age verification condition. Customers who appear be under 25 years of age will be required to prove their age when purchasing alcohol. Suitable forms
of identification will be a passport, 'pass' card or other identification recognised by the licensing authority in its statement of licensing policy.

	Checklist:		Please tick to indicate agreement			nt
•	I have made or end	elosed payment of th	e fee.			\boxtimes
•	I have enclosed the	e plan of the premise	es.			\boxtimes
•	I have sent copies	of this application a	nd the plan to responsible authorities	and others who	ere applicable.	
•	I have enclosed the if applicable.	e consent form comp	pleted by the individual I wish to be	designated prem	nises supervisor,	\boxtimes
•	I understand that I	must now advertise	my application.			\boxtimes
•						
THIS A AMOU IT IS A REASO THOSE	APPLICATION. THOSE NT. IN OFFENCE UNDER S DNABLE CAUSE TO BI E WHO EMPLOY AN A	WHO MAKE A FALSE ECTION 24B OF THE B ELIEVE, THAT THEY A DULT WITHOUT LEA	LICENSING ACT 2003, TO MAKE A FALS E STATEMENT MAY BE LIABLE ON SUM IMMIGRATION ACT 1971 FOR A PERSON ARE DISQUALIFIED FROM DOING SO BY VE OR WHO IS SUBJECT TO CONDITION	MARY CONVICT TO WORK WHE REASON OF TH S AS TO EMPLO	TION TO A FINE OF EN THEY KNOW, OR EIR IMMIGRATION DYMENT WILL BE L	ANY HAVE STATUS. IABLE TO
OF TH		E COMMITTING AN O	IMIGRATION, ASYLUM AND NATIONAL FFENCE WHERE THEY DO SO IN THE K IFIED.			
	Part 4 – Signature	es (please read guid	dance note 11)			
_			solicitor or other duly authorised ease state in what capacity.	agent (see guid	lance note 12). If	
	Declaration	 [Applicable to individual applicants only, including those in a partnership which is not a lin liability partnership] I understand I am not entitled to be issued with a licence if I do not entitlement to live and work in the UK (or if I am subject to a condition preventing me work relating to the carrying on of a licensable activity) and that my licence will become I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject). 				nave the com doing invalid if
		conditions preve	enting him or her from doing work relater proof of entitlement to work, if app	ting to a licesab	le activity) and I ha	
	Signature	Livering any	2_			
	Date	25/1/2019				
	Capacity Solicitors and agents for the applicant					
-	For joint applications, signature of 2 nd applicant or 2 nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.					
	Signature					
-	Date					
	Capacity					
	Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Licensing Lawyers, The Old Counting House, 82e High Street					
-		allingford		Postcode	OX10 OBS	
F	Telephone number		0844 556 1192		ı	

If you would prefer us to correspond with you by e-mail, your e-mail address (optional) applications@licensinglawyers.co.uk

Notes for Guidance

- 1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- 2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement
 indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their
 stay in the UK, when produced in combination with an official document giving the person's
 permanent National Insurance number and their name issued by a Government agency or a previous
 employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.

- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity such as a passport,
 - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

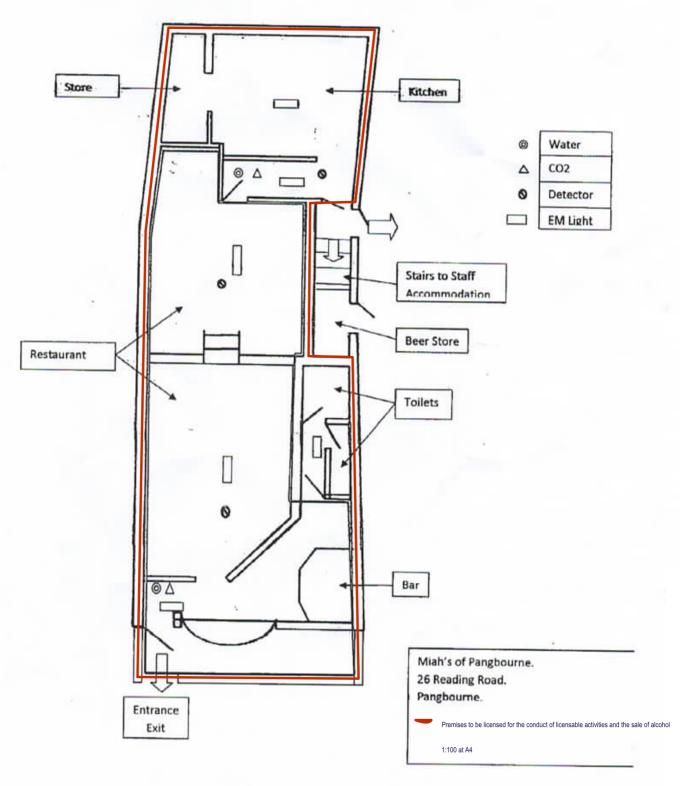
Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.



Consent of individual to being specified as premises supervisor

1	James Phil	ip Southern
[full	name of prospectiv	ve premises supervisor]
of		
[home address	16 Adwell Driv	ve, Earley, Berks, RG6 4JY
of prospective	premises superviso	or]
hereby co	onfirm that I give to the application	my consent to be specified as the designated premises supervisor on for a new licence
by		
[name of applic	ant) Berkshir	re Restaurant Ltd

relating to	a premises lice	N/A
	a premises licer	[number of existing licence, if any]
for		
CALL PLAN		, Pangbourne, Berks
address of p	remises to which th	e application relates)
and any pr	emises licence	to be granted or varied in respect of this application made by
[name of applicant]	Berkshire Rest	aurant Ltd
concerning	the supply of a	lcohol at
		d, Pangbourne, Berks
	to which application	n relates)
I also confi apply for or	rm that I am ent currently hold a	itled to work in the United Kingdom and am applying for, intend to a personal licence, details of which I set out below.
	cence number	
	rsonal licence	PL1553
Personal lic	ence issuing au	thority
[insert name telephone nui	and address and mber of personal ng authority, if	Wokingham Borough Council
Signed		
Name (plea	ase print)	James Philip Southern
Date		21st Jan 2019